

**COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT
STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN GRANT BALANCE**

For the Fiscal Year Ended June 30, 2011

COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT

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INDEPENDENT AUDITOR'S REPORT

Board of Supervisors
County of San Diego
San Diego, California

We have audited the accompanying Statement of Revenues, Expenditures, and Changes in Grant Balance of the Automobile Insurance Fraud Grant of the County of San Diego in accordance with the State of California's Department of Insurance for the Automobile Insurance Fraud Grant (the "Grant") for the fiscal year ended June 30, 2011. This statement is the responsibility of the County of San Diego's management. Our responsibility is to express an opinion on the Statement of Revenues, Expenditures, and Changes in Grant Balance based on our audit. The prior year comparative information has been derived from the 2010 Statement of Revenues, Expenditures, and Changes in Grant Balance and, in our report dated November 30, 2010, we expressed an unqualified opinion on the respective Statement of Revenues, Expenditures, and Changes in Grant Balance.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, *Government Auditing Standards*, issued by the Comptroller General of the United States, and in accordance with the State of California's Department of Insurance for the Automobile Insurance Fraud Grant. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Statement of Revenues, Expenditures, and Changes in Grant Balance is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The accompanying Statement of Revenues, Expenditures, and Changes in Grant Balance was prepared for the purpose of complying with the audit requirements of the State of California's Insurance Code, as described in Note 1 and is not intended to be a complete presentation of the County's revenues and expenditures.

In our opinion, the Statement of Revenues, Expenditures, and Changes in Grant Balance referred to above presents fairly, in all material respects, the grant revenues and expenditures of the Automobile Insurance Fraud Grant of the County of San Diego in accordance with the State of California Department of Insurance Automobile Insurance Fraud Grant, for the fiscal year ended June 30, 2011 and in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 19, 2011, on our consideration of the County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

This report is intended solely for the information and use of the County's Board of Supervisors, management, and the State of California Insurance Commission and is not intended to be and should not be used by anyone other than these specified parties.

Moss, Levy & Hartzheim

Moss, Levy & Hartzheim, LLP
Culver City, CA
December 19, 2011

**COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN GRANT BALANCE
FOR THE FISCAL YEAR ENDED JUNE 30, 2011
With Comparative Totals for the Fiscal Year Ended June 30, 2010**

	2011	2010
Revenues:		
California Department of Insurance funding	\$ 1,500,000	\$ 1,689,094
Interest revenue	3,999	2,474
Total Revenues	<u>1,503,999</u>	<u>1,691,568</u>
Expenditures:		
Salaries and Benefits:		
Staff salaries	923,931	818,308
Staff overtime	766	3,257
Staff benefits	512,233	457,745
Total Salaries and Benefits	<u>1,436,930</u>	<u>1,279,310</u>
Operating Expenditures:		
Audit fees	2,240	2,240
Books and publications/legal notice	6,859	312
Bus pass and local mileage	1,491	475
Communications	3,875	4,148
Equipment	25,859	39,425
Facilities management	12,139	6,494
Equipment maintenance	10,863	73
Miscellaneous	1,275	1,242
Membership fees	1,434	1,326
Minor equipment	1,326	273
Office supplies and expenses	6,672	4,777
Parking	19,123	23,383
Postage and printing	324	251
Liability insurance	3,643	4,945
Special departmental expense	978	1,109
Travel	5,397	8,605
Training/Registration	1,097	1,350
Utilities	6,469	4,631
Vehicles		36,832
Vehicle maintenance and fuel	10,986	13,881
Witness expense	595	36
Total Operating Expenditures	<u>122,645</u>	<u>155,808</u>
Indirect Costs- Note 1	<u>92,393</u>	<u>81,831</u>
Total Expenditures	<u>1,651,968</u>	<u>1,516,949</u>
Excess of Revenues over (under) Expenditures	<u>(147,969)</u>	<u>174,619</u>
Grant Balance, beginning of fiscal year	430,564	229,267
Prior Period Adjustment		26,678
Grant Balance, beginning of fiscal year, restated	<u>430,564</u>	<u>255,945</u>
Grant Balance, end of fiscal year – Note 2	<u>\$ 282,595</u>	<u>\$ 430,564</u>

The accompanying notes are an integral part of this statement

**COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT
NOTES TO THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN GRANT BALANCE
For the Fiscal Year Ended June 30, 2011**

Note 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

General

The Automobile Insurance Fraud Grant is administered by the San Diego County District Attorney's Office, the designated automobile insurance fraud prosecutor. Grant funds are received to pay for the costs of investigation and prosecution of automobile insurance fraud and economic car theft causes within the program area. The program is regulated by Section 1872.8 of the Insurance Code, the guidelines in the Request for Application, Program Regulations, and the County Plan.

Basis of Presentation

Grant financial transactions are specifically identified by organizational accounting units within Oracle Financial Software System and are summarized on computerized worksheets. The San Diego County District Attorney's Office receives funds from the State of California Department of Insurance, which are deposited into the District Attorney's Insurance Fraud trust account with the County of San Diego Treasurer. All interest earned on funds held in the trust account is required to be used for grant purposes. Expenditures are reimbursed by transferring funds from the trust account to a revenue account. This is done periodically by journal entries prepared by the District Attorney's Office. The journal entries, which are based on expenditure information, are reported in a separate budget account.

Basis of Accounting

Funds received under the Grant program have been recorded within the special revenue funds of the County. The County utilizes the modified accrual basis of accounting. The accompanying Statement of Revenues, Expenditures, and Changes in Grant Balance has been prepared accordingly.

Revenues shown on the statement as of June 30, 2011 have all been received from the State Department of Insurance. Expenditures are generally recognized when the related fund liability is incurred.

Statement Presentation

The statement presents only the financial activities of the County's Grant and is not intended to present fairly the financial position or changes in financial position of the County in accordance with accounting principles generally accepted in the United States of America.

**COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT
NOTES TO THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN GRANT BALANCE
For the Fiscal Year Ended June 30, 2011**

Note 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Salary and Benefit Expenditures

All District Attorney personnel funded by the Grant are compensated under Memorandum of Understanding Agreements with the County, and receive the standard benefit plans available to non-grant funded personnel. The following table illustrates the staff classifications and the standard benefits plan for the personnel classifications assigned to the Grant:

Classification	Total number employed during the fiscal year but not concurrently	Full/Part Time	Standard County Benefits Plan
Deputy District Attorney V	1.7	Full Time	District Attorney
Deputy District Attorney IV	1	Full Time	District Attorney
Deputy District Attorney III	4	Full Time	District Attorney
D.A. Investigator V	0.5	Full Time	District Attorney Investigator
D.A. Investigator IV	2.1	Full Time	District Attorney Investigator
D.A. Investigator III	4	Full Time	District Attorney Investigator
Legal Support Manager	0.25	Full Time	Non-Management
Criminal Legal Secretary III	1	Full Time	Non-Management
Legal Support Supervisor II	0.5	Full Time	Non-Management

Indirect Expenditures

The Grant provides for indirect costs as follows:

	2011	2010
Staff Salaries	\$ 923,931	\$ 818,308
Rate	10.00%	10.00%
Indirect Costs	<u>\$ 92,393</u>	<u>\$ 81,831</u>

**COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT
NOTES TO THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN GRANT BALANCE
For the Fiscal Year Ended June 30, 2011**

Note 2 – RESERVED GRANT BALANCE

The District Attorney requested from the State of California Department of Insurance to reserve \$284,834 of the Automobile Insurance Fraud Grant funds for the fiscal year ending June 30, 2011. At the end of the fiscal year, only \$282,595 was available to reserve.

Note 3 – EQUIPMENT AND VEHICLE PURCHASES

Based on the approval granted by the State of California Department of Insurance, the District Attorney was allowed to use Grant funds of \$1,326 to replace/purchase minor equipment and \$25,859 to replace/purchase equipment.

Note 4 –COMPARATIVE DATA

Comparative total data for the prior fiscal year has been presented in the accompanying statement in order to provide an understanding of changes in the Automobile Insurance Fraud Grant's operations.



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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Supervisors
County of San Diego
San Diego, California

We have audited the accompanying Statement of Revenues, Expenditures, and Changes in Grant Balance of the Automobile Insurance Fraud Grant of the County of San Diego for the fiscal year ended June 30, 2011, and have issued our report thereon dated December 19, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the County's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Statement of Revenues, Expenditures, and Changes in Grant Balance is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. Such provisions include those provisions identified in the *California Insurance Code Section 1872.8*, the guidelines in the *Request for Application*, Program Regulations, and the *County Plan*. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the County's Board of Supervisors, management, and the State of California Insurance Commission and is not intended to be and should not be used by anyone other than these specified parties.

Moss, Levy & Hartzheim

Moss, Levy & Hartzheim, LLP
Culver City, CA
December 19, 2011

**COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT
SCHEDULE OF FINDINGS
For the Fiscal Year Ended June 30, 2011**

No findings noted

**COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT
SCHEDULE OF PRIOR YEAR FINDINGS
For the Fiscal Year Ended June 30, 2011**

No findings noted